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A meeting of the **Corporate Governance & Audit Committee** will be held in the Committee Rooms, East Pallant House on **Monday 22 January 2024 at 2.00 pm**

MEMBERS: Mr R Bates (Chairman), Mr T O'Kelly (Vice-Chairman), Mr I Ballantyne, Mr J Brown, Mr M Chilton, Ms M Corfield, Mr F Hobbs and Mr T Johnson

AGENDA

- 1 **Chairman's Announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Approval of Minutes** (Pages 1 - 8)
The committee is requested to approve the minutes of its meeting on 30 October 2023.
- 3 **Urgent items**
The chairman will announce any urgent items that due to special circumstances are to be dealt with under the Late Items agenda item.
- 4 **Declarations of Interest**
These are to be made by members of the Corporate Governance and Audit Committee or other Chichester District Council members present in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing by no later than noon 2 working days before the meeting is available [here](#) or from the Democratic Services Officer (whose contact details appear on the front page of this agenda).
- 6 **Draft Capital Strategy 2024-25 to 2028-29** (Pages 9 - 35)
The Committee is requested to consider the report and its appendix and make the following recommendation:

That the Committee considers the Council's draft Capital Strategy for 2024-25 to 2028-29 and recommends it to Cabinet for onward approval at Council.
- 7 **Draft Treasury Management and Investment Strategy** (Pages 37 - 91)
The Committee is requested to consider the report and its appendices and make the following resolution and recommendation:
 1. **That the Committee considers the Treasury Management Policy Statement, the Treasury Management Strategy Statement, the Investment Strategy, and relevant Indicators for 2024-25; and,**
 2. **That the documents in 2.1 are recommended to Cabinet and Council for approval.**

- 8 **Progress Report - Audit Plan for 2023/24** (Pages 93 - 106)
The committee is requested to consider the report and its appendix and make the following resolution:

That the Committee notes performance against the audit plan for 2023/24.

- 9 **Draft - Internal Audit Charter** (Pages 107 - 122)
The Committee is requested to consider the report and its appendix and make the following resolution:

That the committee notes the Draft - Internal Audit Charter.

- 10 **Verbal update from members of the Annual Budget Scrutiny Group**
The Committee is requested to note the feedback provided from the members appointed to the Group.

- 11 **Late items**
The committee will consider any late items as follows:
a) Items added to the agenda papers and made available for public inspection
b) Items that the chairman has agreed should be taken as a matter of urgency by reason of special circumstances to be reported at the meeting

- 12 **Exclusion of the Press and Public**
The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Corporate Governance & Audit Committee and senior officers only (salmon paper).**

NOTES

- 1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- 2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.
- 3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;
 - Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
 - You are advised not to attend any face to face meeting if you have symptoms of Covid.
- 4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting

starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]